Certified CMMC Professional (CCP) Exam Information

- <u>Important:</u> If you trained under CCP version 1.0 content, please make sure to complete your delta training prior to testing as it is an important piece of content to ensure you are up to date on DoD CMMC program changes that occurred between the CMMC V1.0 to CMMC V2.0. If you have trained with a Licensed Training Provider (LTP) on CMMC version 2.0 content, there is no delta training.
- 2. <u>Important:</u> Please use the CCP Blueprint as a study resource, it can be found on Cyber AB website <u>cmmc-ab-ccp-blueprint-10-17-22-final-v7.4 Final (Public) (cyberab.org)</u>.
- 3. The CCP is exam is 3.5 hours, includes 170 multi-choice questions, requires a passing score of 500+ and is NOT an open book exam.
- 4. You will receive an exam registration email from Scantron/Meazure Learning within 1 business day from the completion of your CCP entitlements, see how to complete your entitlements here: <u>Complete CCP Registration</u>
- Entitlements are:
 - A. Complete CCP Application
 - B. Pay \$200 CCP Fee to obtain CMMC Professional Number (CPN)
 - C. Sign Code of Professional Conduct (CoPC)
 - D. Sign Individual Service Agreement
 - E. Successfully complete CCP training with an approved Licensed Training Provider (LTP). Your selected LTP will provide your completion information to the CAICO, you will see your training entitlement checked off once this has been completed.
 - F. Pay your \$275 exam fee
 - If you haven't received your registration email within 1 business day, please contact Scantron/Meazure Learning customer support at <u>candidatesupport@meazurelearning.com</u> or call 919-572-6880.
 - The CCP exam is available beginning Oct 19th, 2022 and is being delivered by Scantron/Meazure Learning (which you may also see referred to as Proctoru). You can either choose to test at a Scantron/Meazure Learning location, see locations here: <u>Test Site Cities | Scantron</u> or via a proctored remote testing event, see system browser requirements here: <u>C+L System</u> <u>Requirements | Scantron</u>.
 - If you have to <u>reschedule an exam being delivered at a Scantron/Meazure Learning testing</u> <u>site</u>, it must be done 48-hours prior to your testing date. If you reschedule, there is a \$100 rescheduling fee collected by Scantron/Meazure Learning.
 - If you have to <u>reschedule an exam being delivered via virtually proctoring</u> it must be done 24hours prior to their testing date and time. There is no rescheduling fee for a virtual exam delivery.
 - <u>No Show Fee</u> If you fail to appear to for your scheduled testing event, (virtual or in person) and want to reschedule, you will have to pay for another exam attempt (\$275). The Cybersecurity Assessor and Instructor Certification Organization (CAICO) has to pay for the exam seat when you don't show up for a scheduled exam.
 - 10. The CAICO system survey has been put on hold until 2023 however you are required to complete the survey at the end of the test provided in the Scantron/Meazure Learning.
 - 11. Exam scores will be available:
 - a. If testing in person, you will see your score after completing the exam and can print a score report. You will also receive an email within one business day from completing

testing. You can also login into your Scantron/Meazure Learning account to obtain your testing information.

- b. If testing virtually, you will see your score after completing the exam, but you cannot print a score report. You will receive an email within one business day from completing testing. You can also login into your Scantron/Meazure Learning account to obtain your testing information.
- 12. If you do not pass the exam on the first attempt, you are allowed one (1) re-test attempt for the CCP exam:
 - a. As a Provisional Assessor (PA) or CCP who fails the first CCP exam attempt: you can retake the exam 30-days after the first failed test completion date. For example, if you tested on Oct 19th, 2022 (in person or virtually) then you can retest on Nov 19th, 2022.
 - b. If a <u>PA</u> fails a second time, the candidate will lose their PA status and will need to attend Licensed Training Providers' (LTP) CCP training to restart the assessor training and testing process. This also means the PA status for CCA is no longer valid and will require that CCA training from a LTP will be required for taking the CCA test.
 - c. If a <u>CCP candidate</u> fails a second time they will lose their training entitlement check and will be required to retrain with an LTP to obtain a new training completion status check to start the assessor training and testing process over.
 - d. In the case retaking the exam, a new exam fee must be paid before a new registration email is sent.
- 13. If you need an Americans with Disabilities Act (ADA) accommodation for testing, please review the CAICO policy here: Note: The policy is currently under legal review and the link will be posted by the end of Oct 2022 to this page.

To understand how exams are scored please review the **Cybersecurity Assessor and Instructor Certification Organization (CAICO), Certified CMMC Professional (CCP) Scale Score Information PDF** found here: <u>CCP Scale Score Information</u>